



Fondation  
Mérieux

Lab | Book

LabBook v3.6

Sampler" manual

V1

March 2023

Fondation **Mérieux**

Lutte contre les maladies infectieuses depuis 1967

[www.fondation-merieux.org](http://www.fondation-merieux.org)



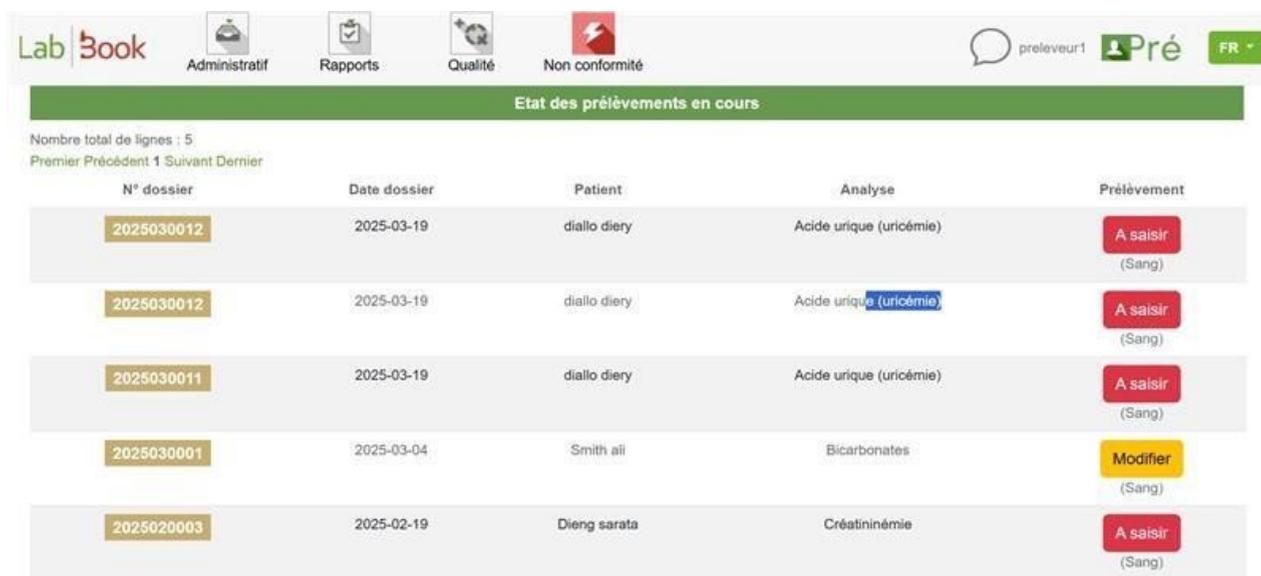
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## Foreword

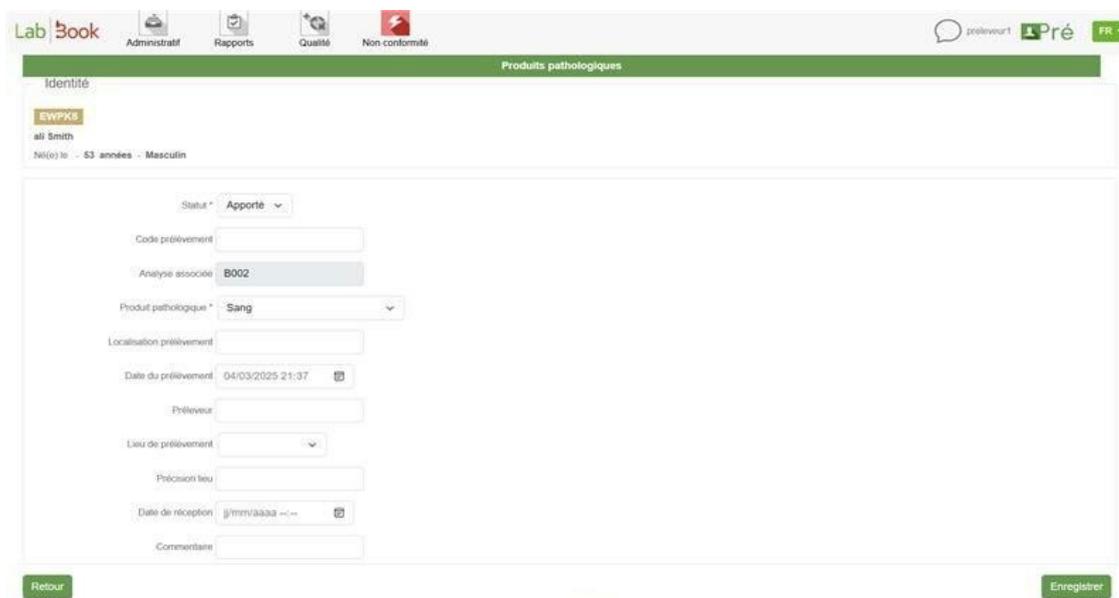
This manual presents the LabBook elements accessible to a person with "sampler" rights. If you do not have access to any of the actions via your interface, please contact your administrator so that these rights can be assigned to you.

## Home page



N° dossier	Date dossier	Patient	Analyse	Prélèvement
2025030012	2025-03-19	diallo diery	Acide urique (uricémie)	A saisir (Sang)
2025030012	2025-03-19	diallo diery	Acide urique (uricémie)	A saisir (Sang)
2025030011	2025-03-19	diallo diery	Acide urique (uricémie)	A saisir (Sang)
2025030001	2025-03-04	Smith ali	Bicarbonates	Modifier (Sang)
2025020003	2025-02-19	Dieng sarata	Créatininémie	A saisir (Sang)

This home page gives you direct access to **the status of current direct debits**. And in the "Direct debit" column, the "To be entered" or "Modify" buttons allow you to edit the direct debit information for each file, and thus change the status between Submitted/Done/Doing:



Produits pathologiques

Identité

EWPKs  
ali Smith  
Ni(e) le - 53 années - Masculin

Statut \* Apporte

Code prélèvement

Analyse associée B002

Produit pathologique \* Sang

Localisation prélèvement

Date du prélèvement 04/03/2025 21:37

Préleveur

Lieu de prélèvement

Précision lieu

Date de réception j/mm/aaaa

Commentaire

Retour Enregistrer

## Global report

A picker can print the global report in the "Administration" menu, then "Global Report":

The screenshot shows the LabBook navigation bar with icons for Administratif, Rapports, Qualité, and Non conformité. The 'Rapport global' page title is highlighted in green. Below the navigation bar, there is a section for downloading analysis reports as a single file. It includes a date range selector from 01/04/2025 to 23/04/2025, an option to 'Exclure ceux déjà téléchargés', and buttons for 'Retour' and 'Récupérer les données'.

This page lets you download all analysis reports in a single file  
And you can also sort your data by date and also if you want to "exclude those already downloaded".

## Folder list

The screenshot shows the LabBook navigation bar with icons for Administratif, Rapports, Qualité, and Non conformité. The 'Liste des dossiers' page title is highlighted in green. Below the navigation bar, there is a search section with fields for 'N° dossier', 'Date du', 'Type dossier', 'Nom', 'Prénom', 'Code', 'Statut', and 'Type'. There is also a checkbox for 'Urgent uniquement' and a 'Rechercher' button. Below the search section, there is a table titled 'Liste des dossiers' with columns for Action, Statut, Urgent, N° dossier, Réception dossier, Code patient, Code labo., Nom, and Prénom. The table contains three rows of data, with the first row highlighted in green.

Action	Statut	Urgent	N° dossier	Réception dossier	Code patient	Code labo.	Nom	Prénom
	A		0007	2025-04-22 17:23	MLJH3	Demtest01	Demo	test 1
Dossier administratif			123					
	A		0006	2025-04-22 17:10	MLJH3	Demtest01	Demo	test 1
			788					

In this list, you have the right to view the "Administrative file" of each file created.  
You can also create a new analysis request (External / Inpatient) in the "Administrative" menu:



To use the "New outpatient request" and "New inpatient request" functions, please refer to the "Administrative" manual.